

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

01759 380123/07762 549292

[clerk@wilberfossparish.org.uk](mailto:clerk@wilberfossparish.org.uk)

[www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk)

MINUTES

17<sup>th</sup> August 2023

**Present:** Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs Michelle Wallis, Dominic Johnson, Colin Veitch and Alan Mercer, together with Ward Councillor Dale Needham, Stuart Savage, whose application was being considered for co-option, and one member of the public.

The 15-minute public question time was utilised to acknowledge a request from a resident to remove advertising posters that have appeared on lampposts on Main Street. **Cllr Mercer** offered to remove the business advertising signage and **Cllr Wallis** offered to telephone the company to ask them to refrain from displaying them again. Ward Cllr Needham agreed to seek guidance from East Riding of Yorkshire Council about by-laws linked to lamppost advertising. This led to a query about the length of time planning notices are left in situ and Cllr Needham advised that this issue has already been raised with ERYC Planning Department.

1. Apologies were received from Cllrs David Barnett and Karen Innis. Stuart Savage's application to join the Parish Council was proposed by Cllr Hoyle and seconded by Cllr Veitch. He was duly co-opted and welcomed.
2. There were no declarations of interest made by Councillors present.
3. The Minutes of the Meeting of the 20<sup>th</sup> July 2023 were signed as a true record.

4. **Planning Matters**

4.1 For the third month running, there were no planning applications to consider. It was acknowledged by Cllr Needham that there is a slight reduction in planning applications locally, but not in all areas. Reduced numbers could also be due to East Riding of Yorkshire Council's go-slow over the summer period.

5. Ward Cllr Dale Needham advised that several queries that had been passed to him by the Clerk are still awaiting a response from East Riding of Yorkshire Council. He confirmed that a meeting has been arranged for late September to talk to Leanne Wright from ERYC about the distribution of [commuted sums](#). Furthermore, he will attend the upcoming Bus Forum and encouraged Cllrs to pass any suggestions to him. A query was raised about whether a service existed that would link Wilberfoss to Stamford Bridge and a community bus was mentioned, which the Clerk will query. Additionally, a question was raised about whether any new routes or changes to existing routes were being considered to facilitate the new prison in Full Sutton.

Finally, Cllr Needham advised that he is a member of the Planning Committee so urged the Parish Council to direct any contentious planning applications to him. As a member he can do one of two things – speak OR vote. This will be dependent on whether he has been party to any discussion about an application previously.

6. No urgent decisions have been taken since the last meeting.

7. **Progress Reports and to address any issues outstanding from previous meetings.**

- 7.1 Following receipt of the Village Taskforce Walkabout schedule, it was considered by the Chair and Cllr Veitch as a true reflection of what was identified at the walkabout. Councillors were encouraged to check the schedule regularly to mark works that have been completed. It was acknowledged that completion of the schedule could take some months.
- 7.2 The Clerk advised that she had contacted a mole trapper recommended to her by the Council's grounds maintenance contractor. The mole trapper offered to review the situation, but the Clerk has received no further contact. In addition, no further comments have been made about difficulty in cutting the grass, so Councillors agreed to leave the issue unresolved.
- 7.3 A lengthy discussion took place regarding the Clerk's enquiries of speed indicator signage. She confirmed that she has submitted a request to ERYC for a speed survey on Main Street and Storking Lane and a decision on qualification would be made by them in September. It was acknowledged that ERYC no longer install speed indicator signs as they

believe that their effectiveness dwindles over time. However, Cllr Wallis provided Councillors with evidence that a Parish Council, where a friend is Parish Clerk, has seen positive results after installing such signage. **Cllr Wallis** was asked to seek clarification as to whether evidence showed a downturn over a long-term period. No further decision on the installation of speed indicator signage will be taken until the Council receives notification about whether the parish qualify for a speed survey.

A further discussion took place about the effectiveness of 20s plenty signage and Cllr Needham confirmed that other Councils are using them. There was a suggestion that Highways Departments see them as a distraction to motorists, but the Clerk was asked to research the cost. Cllr Veitch also asked the Clerk to seek East Riding of Yorkshire Council's approval to having Main Street and Storking Lane designated as 20 mph speed restricted areas.

## 8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 The Clerk advised that she had reiterated the Council's request to change the parish boundary to incorporate The Pavilion and village playing fields and the Enfield Nurseries site on Storking Lane. The latter is especially important as a recent planning application for the site was not notified to Wilberfoss Parish Council. It has since been acknowledged by ERYC that this was an error. No further parish boundary changes were suggested.
- 8.2 Following an anonymous complaint on the community Facebook page, the Clerk made some enquiries to East Riding of Yorkshire Council about ownership of hedges along the A1079. The information will be shared with the community through the Newsletter. In essence, the Clerk was advised that the hedge immediately behind the properties running along the A1079 is the responsibility of the property owners. A shelterbelt hedge beyond the boundary hedge adjacent to the A1079 is the responsibility of East Riding of Yorkshire Council. The two hedges are, in the most part, divided by a ditch so should be recognisable, although Cllr Hoyle suggested that over time the hedges have merged.
- 8.3 Councillors acknowledged a letter of thanks from Chris Clegg as Chair of Wilberfoss Community Centre Management Committee. It was in response to the Council's agreement to re-direct funding from the textile bank to the Community Centre, where it will contribute to running the Community Centre. The Clerk confirmed that notification of this change has not prompted any community comment.
- 8.4 Councillors discussed the possibility of a village-wide celebration to mark the 80<sup>th</sup> anniversary of the D-Day landings in June 2024. It was acknowledged that events of this nature are usually organised by the Playing Fields Association and take place on the playing fields. Councillors were encouraged to bring ideas to the table.

## 9. **Councillors' Reports for future Agendas**

- 9.1 Cllrs Wallis and Hoyle queried the size of the litter bin in the children's play area, which is often full to capacity. The Clerk advised that members of a Lifestyles Project have met with ERYC staff who have promised a larger bin. It was acknowledged that whilst the bin in the play area is full, the one on the lane less than 10 meters away is often empty. The Clerk will liaise with everyone concerned to try and resolve the issue.
- 9.2 Cllr Veitch queried whether there had been any development on the new drainage scheme on Wilberfoss Beck and the Clerk agreed to chase.
- 9.3 Cllr Veitch further queried the delay in BT Openreach installing full fibre. Stuart Savage was able to confirm that the delay is due to unsigned household permissions, which Openreach is chasing. There is currently no confirmed start date for the scheme.

## 10. **Administration Matters**

- 10.1 Banking paperwork was signed in order to add Councillors Veitch and Wallis as signatories on the Council's bank accounts.
- 10.2 Councillors agreed to have ID badges for use when representing the Parish Council at external meetings, etc. The Chair had already requested and received one.

11. **Finance** (in accordance with *The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)*) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website ([www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk)).

11.1 The Clerk sought approval of the following payments:-

Poste Haste (Newsletter production)	£300.00
PKF Littlejohn (External Auditor)	£252.00
James Horsley Limited (grounds maintenance)	£565.07
Wilberfoss Community Centre (hire charges)	£22.00
Combined staff wages	£739.03
IONOS Cloud Limited (website hosting)	£15.00

Meeting closed:- 20.48

The next meeting of Wilberfoss Parish Council will take place on Thursday 21<sup>st</sup> September 2023.

Chair ..... Clerk .....